



CARING FOR OUR COMMUNITY ONE PERSON AT A TIME

### **Job Description**

<i>Job Title:</i>	Licensed Mental Health Clinician
<i>Department:</i>	Special Project: Safe Options Support (SOS)
<i>Position Status:</i>	Full Time, Non-exempt
<i>Expected Pay Rate:</i>	\$33.65 per hour
<i>Supervised by:</i>	SOS Team Leader

#### *General Statement of Duties:*

The Licensed Mental Health Clinician's role will involve community outreach to unhoused individuals, coordinating participants' needs before and after their move from street to home, enhancing their daily living skills, providing supportive counselling, and advocating on their behalf. Individual choice, harm reduction, non-coercion, flexibility and person-centered planning are core elements essential to this team. The position will require field-based work, periodic on-call coverage, and a willingness to work flexible hours including some scheduled evenings and weekends.

#### *Specific Duties or Typical Work Activities:*

- Conducts persistent and assertive outreach and engagement using strengths-based approaches beginning at known "hang-outs" or "hot spots", during inpatient hospital admission, or emergency department visit
- Partnering and collaborating with current street outreach teams, local police, hospitals, social services departments, and family members/caregivers to identify those in most need of outreach and care
- Collaborates with community partners to identify available housing and other services necessary to support participants through the progress. Tasks may include completing HRA 2010e or other applicable assessments, preparing for interviews, and following up with providers
- Continuously assesses the health and social needs of participants through SOS's conversational and observational assessments and formalized risk assessment tools for those identified as being at high risk
- Participates in hospital discharge planning meetings to identify the best community resources for returning participants
- Provides short term therapeutic counseling and support to participants, both before and after they obtain housing
- Collects and reports data, as requested; works with team members to use data to inform future care delivery
- Works with participants and their housing/service providers to resolve clinical issues that are impacting the participants' ability to manage and retain supportive housing
- Fosters relationships with community providers to ensure that participants are connected with appropriate services as they transition back into the community
- Facilitates crisis interventions, referrals, and hospitalizations as appropriate
- Reviews documentation and conducts comprehensive psychosocial assessments to determine the medical, psychiatric, housing, and other social needs in the community
- Obtains historical and collateral information from multiple sources to support participants' behavioral and physical health needs
- Monitors, evaluates, and records participants' progress with respect to care plan goals
- Attends and participates in team meetings and supervisory sessions
- Other related work, as required

*Required Knowledge and Skills:*

- Knowledge of counseling principles and methods for mental illness and substance use disorders
- Knowledge of techniques for identifying, assessing, and preventing potentially violent behavior, including crisis management and de-escalation
- Knowledge of treatment, rehabilitation, and community support programs as they relate to participants
- Knowledge of homeless resources in Cortland, Tioga, and Tompkins Counties is preferred
- Ability to develop, evaluate, implement, and modify treatment intervention to meet the needs of individual participants
- Ability to prepare accurate and timely reports
- Computer proficiency in Health Information Technology and Microsoft applications such as MS Word, Excel, and PowerPoint

*Qualifications:*

- Master's degree or higher in Social Work or clinically related field
- Must be licensed upon hire with current registration in New York State (LCSW, LMSW, LMFT, LMHC, LCAT, etc.)
- Experience working with homeless and/or precariously housed populations is preferred

*Additional Expectations:*

- Must have a valid NYS Driver License, an acceptable driving record, and adequate auto insurance coverage with access to reliable transportation
- Must comply with Agency and program policies and procedures
- Required to understand and abide by the laws, regulations, policies, and procedures that apply to the program or services provided
- Required to report any known or suspected violation of laws, regulations, policies, or procedures related to programs, services, Agency operations, or personnel of the Agency
- Required to maintain accurate documentation including, but not limited to, purchase orders, petty cash, expenditures, mileage records, and time sheets
- Required to ensure that employees are aware of and abide by the laws, regulations, policies, and procedures that apply to the program or services provided
- Process reports of known or suspected compliance violations without any retaliatory action against any employee